



Community Impact Assessment – Checklist and Executive Summary

Name of Proposal: Children’s and Families System Transformation – to improve the way we work to reflect the wider children and families system and to design a locally responsive system with our partners that is both sustainable and fit for the future.

Project Sponsor: Councillor Mark Sutton (Cabinet Member for Children and Young People)

Project Manager (or Lead): Helen Riley (Deputy Chief Executive and Director for Families and Communities)

Date: 13th June 2017

Final Checklist – Prior to submitting your Community Impact Assessment (CIA), please ensure that the actions on the checklist below have been completed, to reassure yourself/ SLT/ Cabinet that the CIA process has been undertaken appropriately.

Checklist	Action Completed (tick)	Comments/Actions
The project supports the Council's Business Plan, priorities and MTFS.	Y	
It is clear what the decision is or what decision is being requested.	Y	
For decisions going to Cabinet, the CIA findings are reflected in the Cabinet Report and potential impacts are clearly identified and mitigated for (where possible).	Y	
The aims, objectives and outcomes of the policy, service or project have been clearly identified.	Y	
The groups who will be affected by the policy, service or project have been clearly identified.	Y	
The communities that are likely to be more adversely impacted than others have been clearly identified.	Y	
Engagement / consultation has been undertaken, and is representative of the residents most likely to be affected.	Y	
A range of people with the appropriate knowledge and expertise have contributed to the CIA.	Y	
Appropriate evidence has been provided and used to inform the development and design of the policy, service or project. This includes data, research, engagement/consultation, case studies and local knowledge.	Y	
The CIA evidences how the Council has considered its statutory duties under the Equality Act 2010 and how it has considered the impacts of any change on people with protected characteristics.	Y	
The next steps to deliver the project have been identified.	Y	

Executive Summary – The Executive Summary is intended to be a collation of the **key issues and findings** from the CIA and other research undertaken. This should be completed **after** the CIA and research has been completed. Please structure the summary using the headings on the left that relate to the sections in the **CIA template**. Where no major impacts have been identified, please state N/A.

	Which groups will be affected?	Benefits	Risks	Mitigations / Recommendations
PSED – What are the impacts on residents with a protected characteristic under the Equality Act 2010 ? <i>Highlight any concerns that have emerged as a result of the equality analysis on any of the protected groups and how these will be mitigated. It is important that Elected Members are fully aware of the equality duties so that they can make an informed decision and this can be supported with robust evidence.</i>	Children, young people and family members (CYP&F) from different races, with disabilities, of different sexes and ages, with different beliefs, religions, sexual orientation, young people who are pregnant, married or in civil partnerships.	All CYP&F will benefit from improved ways of working; improved commissioning to address root causes, improved approaches to identify and meet needs earlier, improved ways of working when needs escalate to reduce needs and prevent further escalation. The needs of those with protected characteristics can be incorporated into the new ways of working.	There is a risk that improved ways of working will not fully consider the needs of those with protected characteristics.	Ensure that while the new ways of working are designed centrally and locally through a place-based approach, that the needs of those with protected characteristics are fully considered.
Health and Care – How will the proposal impact on residents' health? How will the proposal impact on demand for or access to social care or health services?	All CYP&F including CYP&F with mental health issues. All CYP&F (including CYP&F with needs or issues relating to their lifestyle (such as substance misuse, sexual health issues and obesity) All CYP&F (including those with earliest help, early help and specialist support	Working differently and with partners to identify and address needs earlier and address root causes will help improve mental health of CYP&F. A whole family approach will address parental lifestyle issues. Commissioning appropriately will ensure provision is accessible at the point where it is most effective.	There is a risk that those with health issues may not fully engage with support available, or that insufficient resources are available to meet needs for those families with complex needs. There is a risk that insufficient provision to address health needs locally of CYP&F will be developed through the place based approach.	Ensure new ways of working when designed and implemented considers the holistic needs of the whole family, centrally and through the place based approach

	needs)			
Economy – How will the proposal impact on the economy of Staffordshire or impact on the income of Staffordshire’s residents?	CYP&F	Working holistically with a family to address needs could improve the income of families and budgeting skills, particularly through the [place based approach, reducing poverty as a root cause for children requiring statutory interventions.	There is a risk that insufficient priority is placed on addressing poverty as a root cause issue.	Ensure place based solutions which are developed are evidence based, based on needs in the locality.
Environment – How will the proposal impact on the physical environment of Staffordshire?	No major impacts			
Localities / Communities – How will the proposal impact on Staffordshire’s communities?	All Staffordshire communities	Development of the place based approach will result in more resilient communities and families, with families accessing support locally when appropriate at an earlier opportunity, preventing the escalation of need and reducing the need for higher tier statutory interventions.	Limited engagement with groups and organisations that work with CYP&F in communities may limit the success of the partnership-led PBA to meet the needs of local populations.	As part of local asset mapping, gather an understanding and strengthen links with and between any relevant community groups and organisations that support CYP&F. Recognition and promotion of positive prevention and earliest help cases in relation to strengthening community capacity in order to share learning across communities and localities to promote maximum impact.